

UNITED STATES GOVERNMENT

Memorandum

TO : EO/OEL

DATE: 5 November 1964

FROM : DAD/S&D

SUBJECT: Reimbursement Vouchers

25X1A

Today I signed a reimbursement voucher for for travel to Ft. Meade on 9 September. The reason for the time lapse apparently applies a request from Finance that trips be consolidated rather than submitted for reimbursement as they occur on an individual basis. While I could care less, this seems to me to be the kind of thing that results in losses to the individual concerned. It may be due to just a misunderstanding and you may wish to put out word changing this procedure.